

R&H Construction COVID-19 PLAN **Rev. 3**

ISSUED ON: 08/13/2021

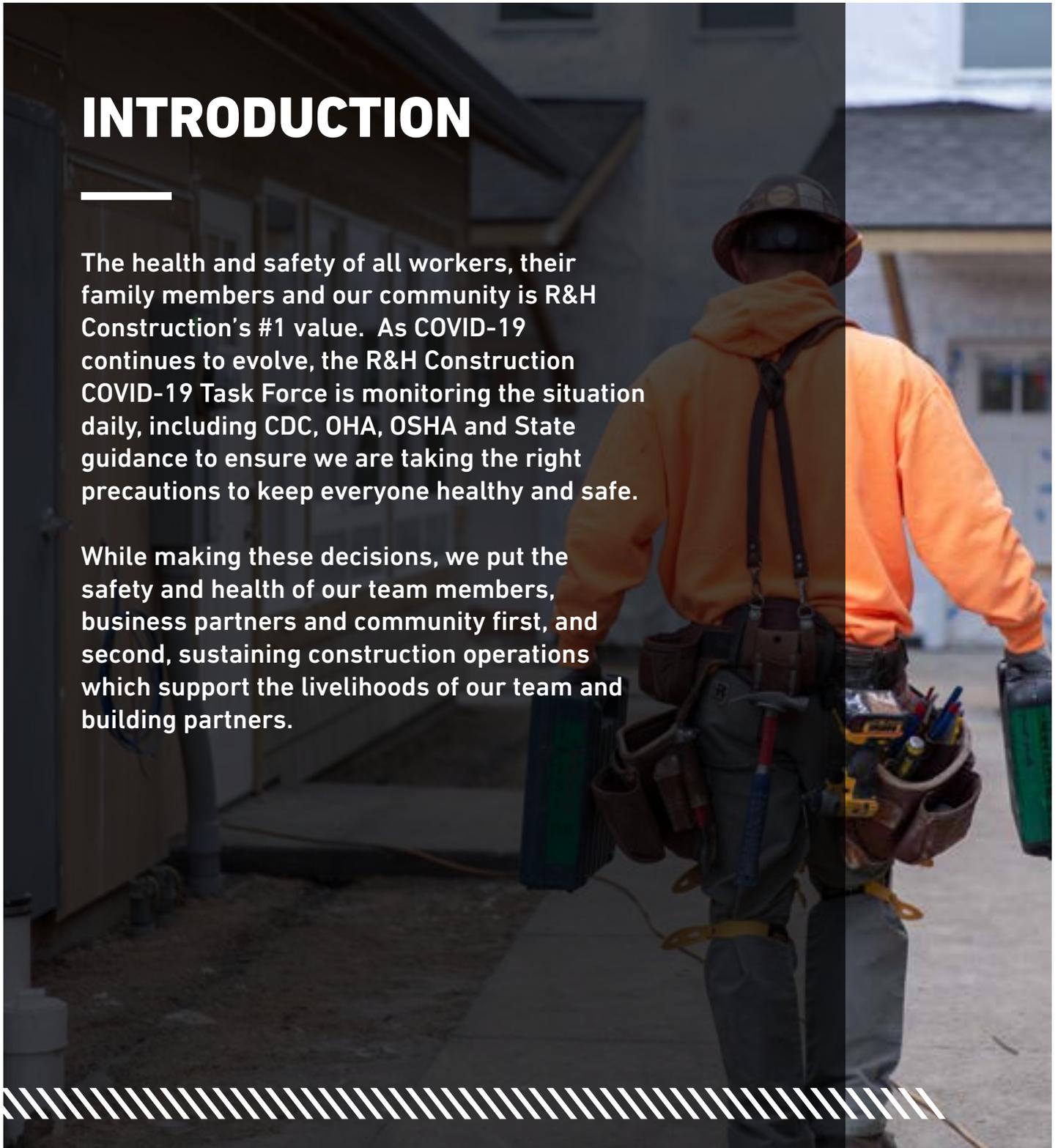
(Replaces Worksite Plan issued on 12/7/2020)



INTRODUCTION

The health and safety of all workers, their family members and our community is R&H Construction's #1 value. As COVID-19 continues to evolve, the R&H Construction COVID-19 Task Force is monitoring the situation daily, including CDC, OHA, OSHA and State guidance to ensure we are taking the right precautions to keep everyone healthy and safe.

While making these decisions, we put the safety and health of our team members, business partners and community first, and second, sustaining construction operations which support the livelihoods of our team and building partners.



COVID-19 PROTOCOLS >>>

This document outlines R&H Construction's COVID-19 strategies to minimize exposure at worksites:

01 | SYMPTOMS OF COVID-19

KNOW THE SYMPTOMS OF COVID-19 WHICH INCLUDE:

- » Fever or chills
- » Cough
- » Shortness of breath or difficulty breathing
- » Fatigue
- » Muscle or body aches
- » Headache
- » New loss of taste or smell
- » Sore throat
- » Congestion or runny nose
- » Nausea or vomiting
- » Diarrhea

02 | SICK WORKERS

Help us protect yourself and those around you by staying home if you are sick.

- Self screen daily using the COVID Screening Questions on page 4.
- Notify your supervisor and stay home if you develop any symptoms of COVID-19, if you have tested positive for COVID-19 or if you are not approved to enter based on the COVID Screening Questions.
- If you are an R&H employee that has symptoms or tests positive for COVID-19, please contact HR immediately and be prepared to assist us by answering questions regarding any close contacts you may have had, when symptoms first began, date of test, etc. to assist with contact tracing.
- If you are an employee of a subcontractor please notify the R&H superintendent you are working with and the appropriate person at your company.

- Stay home if you have been in close contact (defined as 6 feet or less for 15 minutes or more cumulative in a 24 hour period) with someone who tests positive for COVID-19. You must quarantine based on CDC/OHA guidance after any direct exposure to a potentially infected person. Contact HR to discuss the quarantine. Vaccinated employees may not have to quarantine.
- If a worker becomes symptomatic while on the jobsite, they must leave the site immediately and stay home until they approved to enter using the COVID Screening Questions on page 4.
- Onsite Manager should notify HR if an employee or subcontractor stays home sick.
- Sick workers should contact their health care provider.

03 | COVID-19 SCREENING

All R&H employees, subcontractors and visitors must self-screen for COVID-19 before entering an R&H facility and/or jobsite. See page 4 for the COVID-19 Screening Questions. If an individual answers a question and is not approved they are not allowed to enter the R&H facility/jobsite.

04 | PERSONAL HYGIENE

Wash hands frequently, including before lunch/breaks.

- R&H will provide (a) hand wash station(s) or hand sterilization stations onsite.
- Avoid touching face, especially eyes, nose and mouth.
- Use a disposable tissue, not your hands.

R&H FACILITIES AND JOBSITE COVID-19 SCREENING

| PLEASE READ EACH QUESTION CAREFULLY | SELECT THE ANSWER THAT APPLIES TO YOU AND FOLLOW THE INSTRUCTIONS BASED ON YOUR RESPONSE | |
|--|--|---|
| <p>1. Have you experienced any of the following symptoms in the past 48 hours:</p> <ul style="list-style-type: none"> • fever or chills • cough • shortness of breath or difficulty breathing • fatigue • muscle or body aches • headache • new loss of taste or smell • sore throat • congestion or runny nose • nausea or vomiting • diarrhea | <p style="text-align: center;">YES</p> <div style="text-align: center;">  <p style="margin-top: 20px;">Access to R&H Facilities NOT APPROVED</p> </div> | <p style="text-align: center;">NO</p> <p style="text-align: center;">Proceed to Question 2</p> |
| <p>If you have had any of the above symptoms in the last 48 hours, DO NOT physically return to the workplace until symptoms have subsided for more than 48 hours. If you have a chronic medical condition that causes COVID-19 like symptoms and need to access to an R&H facility, please obtain medical documentation from your health care provider. R&H employees can provide their medical documentation to HR. Subcontractors should provide to their employer and the subcontractor manager should notify the R&H superintendent.</p> | | |
| <p>2. Are you isolating or quarantining because you tested positive for COVID-19 or are worried that you may be sick with COVID-19?:</p> | <p style="text-align: center;">YES</p> <div style="text-align: center;">  <p style="margin-top: 20px;">Access to R&H Facilities NOT APPROVED</p> </div> | <p style="text-align: center;">NO</p> <p style="text-align: center;">Proceed to Question 3</p> |
| <p>R&H Employees that have tested positive or are worried that they may be sick with COVID-19 should notify their supervisor and contact HR. Please be ready to assist your supervisor with completing our COVID-19 Notification Form, including identifying any close contacts.</p> <p>Subcontractors / Visitors that have tested positive or are worried they may be sick should notify their employer and notify the R&H site supervisor. Subcontractors and visitors must also complete the COVID-19 notification form within 4 hours of notification.</p> | | |

| | | |
|---|---|--|
| <p>3. Are you fully vaccinated AND/OR have you recovered from a documented COVID-19 infection in the last 3 months?</p> <p><i>To be considered fully vaccinated, you must be ≥ 2 weeks following receipt of the second dose in a 2-dose series or ≥ 2 weeks following receipt of one dose of a single does vaccine.</i></p> | <p style="text-align: center;">YES / NO / PREFER NOT TO ANSWER</p> <p style="text-align: center;">Proceed to Question 4</p> | |
| <p>4. Have you been in close physical contact in the last 14 days with:</p> <ul style="list-style-type: none"> • Anyone who is known to have laboratory-confirmed COVID-19? <p>OR</p> <ul style="list-style-type: none"> • Anyone who has symptoms consistent with COVID-19? <p><i>Close physical contact is defined as being within 6 feet of an infected/ symptomatic person for a cumulative total of 15 minutes or more over a 24-hour period starting from 48 hours before illness onset (or, for asymptomatic individuals, 48 hours prior to test specimen collection.)</i></p> | <p style="text-align: center;">YES</p> <p style="text-align: center;">If you are Fully Vaccinated, Proceed to Question 5</p> <p style="text-align: center;">If you are NOT Fully Vaccinated or Prefer Not to Answer</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Access to R&H Facilities NOT APPROVED</p> | <p style="text-align: center;">NO</p> <p style="text-align: center;">If you are Fully Vaccinated,</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Access to R&H Facilities APPROVED</p> <p style="text-align: center;">If you are NOT Fully Vaccinated or Prefer Not to Answer, Proceed to Question 6</p> |
| <p>If you have been in close contact with someone with COVID-19 and you are not fully vaccinated, you should stay home and self-quarantine. If you are fully vaccinated and have been in close contact with someone with COVID-19, you should stay home and get tested 3-5 days after your exposure, even if you don't have symptoms. In either case, R&H employees should contact HR to discuss return to work protocols. Subcontractors/visitors, please notify your R&H site supervisor to determine return to work protocols.</p> | | |
| <p>5. Were you tested 3-5 days after your exposure with the close contact and received a negative test result?</p> | <p style="text-align: center;">YES</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Access to R&H Facilities APPROVED</p> | <p style="text-align: center;">NO</p> <div style="text-align: center;">  </div> <p style="text-align: center;">Access to R&H Facilities NOT APPROVED</p> |

| | | |
|---|---|--|
| <p>6. Are you currently waiting on the results of a COVID-19 test?</p> <p>IMPORTANT: ANSWER "NO" IF YOU ARE WAITING ON THE RESULTS OF A PRE-TRAVEL OR POST-TRAVEL COVID-19 TEST</p> | <p>YES</p>  <p>Access to R&H Facilities NOT APPROVED</p> | <p>NO</p>  <p>Access to R&H Facilities APPROVED</p> |
|---|---|--|

05 | PHYSICAL DISTANCING

While not required, R&H recommends 6-foot physical distancing whenever feasible. By maintaining a 6-foot physical distance it may prevent future quarantine if exposed to a COVID-19 case.

Suggestions include:

- Phase lunch/break shifts if not able to maintain distance
- Maintain separate eating areas:
 - » Eat lunch in your car, or
 - » Provide different areas of the project (weather permitting).
- Phase work locations to minimize crew size.
- If feasible, use directional signage to limit stairway/hallway passing.
- Visitors are limited to essential services and must check-in at site offices upon arrival.
- Consider virtual meetings and when not possible six-feet of physical distance can be maintained. Utilize technology, conference calling or e-mail groups to conduct meetings or planning sessions when possible.

06 | FACE COVERINGS

- All persons entering an R&H indoor worksite must wear a face covering, mask or face shield per R&H's Face Covering Policy (see Resources). It is strongly recommended, but not required that individuals wear a mask or face covering as source control rather than using a face shield alone.
- Each employer/subcontractor must provide masks, face coverings, or face shields for their own employees at no cost to the worker. Employees may choose to wear their own mask, face shield, or face covering instead of those provided by the employer.

07 | CLEANING / DISINFECTION

- R&H will provide (a) hand wash station(s) or hand sterilization stations onsite, iPads and mobile devices should be limited to single users and if not possible, sanitized on a daily basis.
- R&H will provide time for employees to clean, sanitize and perform hand hygiene before using



shared equipment and reasonable time to clean and sanitize more frequently if the worker chooses to do so.

- R&H will disinfect common areas,* shared equipment* and high-touch surfaces* at least once every 24-hours.
- After a confirmed COVID-19 case, R&H will coordinate cleaning/disinfection of any common areas, high-touch surfaces, and any shared equipment that the known individual came into contact with. The requirement does not apply to areas, surfaces, or equipment that has been

DEFINITIONS*

OR-OSHA's COVID-19 Temporary Standard defines:

"Common Areas" as building lobbies, reception areas, waiting rooms, bathrooms, break rooms, eating areas, smoking areas, locker rooms, bathing areas, transit lounges, conference rooms, or other locations indoors or outdoors that multiple individuals may use or congregate.

"Shared Equipment" is defined as devices or tools that are used by multiple employees or non-employees including, but not limited to, elevators, computer keyboards, and work vehicles.

"High-touch surface" means equipment or surfaces that are handled frequently throughout the day by multiple individuals. High touch surfaces can include, but are not limited to: countertops, door knobs, copy machines, light switches, handrails, elevator control panels, steering wheels.

unoccupied or otherwise unused for three days or more.

- Follow [CDC guidelines](#) for cleaning and disinfection.

R&H CONSTRUCTION

08 | VENTILATION

At each worksite consider if there is additional ventilation possible (ex. open windows/doors).

09 | POSTING REQUIREMENTS

The R&H Superintendent/On-site Supervisor confirm the following items are posted in conspicuous areas on site where workers can be expected to see them:

- Indoor Face Covering Poster
- Personal Hygiene Poster

10 | RESPONSE TO A POSITIVE/PRESUMPTIVE COVID-19 CASE

In the event a person who was on jobsite is diagnosed with COVID-19, an investigation will occur. The R&H Superintendent/Project Supervisor or subcontractor should follow the steps outlined below:

- If you have reason to believe that someone on the jobsite is exhibiting symptoms of COVID-19 or you are informed that a worker on the job site has tested positive for COVID-19 the R&H Superintendent/Project Supervisor shall notify HR immediately at 503-866-5993 (Jennifer Bianchini) if not available call Karen Sidlo at 971-570-5398. HR will notify EHS staff.
- The project supervisor shall complete the R&H Covid-19 Notification Form if an R&H employee is involved, if the employee is employed by a subcontractor then the subcontractor's supervisor should complete the form.
- The EHS Director or designee will organize a call with the site superintendent, site project manager, HR, EHS and subcontractor supervisor (if the it is a subcontractor case) once the notification is received to discuss next steps, including:
 - » **Contact Tracing per [CDC Guidelines](#)**
 - » **Cleaning/Disinfection Protocols per [CDC Guidelines](#)**
 - » **Return to Work Protocols**
 - * **End Isolation per [CDC Guidelines](#)**

* **Quarantine Guidelines for Close Contacts per [CDC Guidelines](#)**

- » **Project Team Notification** – must occur within 24-hours; R&H Template Notification Form

11 | TRAINING

Provide training to crew members on the protocols above, including:

- Stay home if you are sick or have been exposed to COVID-19
- Signs / symptoms of COVID-19 and how to report illness
- Locations of handwashing/hand sterilization units
- Sanitation, hand washing and proper hygiene
- Face Covering requirements
- Physical distancing recommendations

Note: It is R&H's intention to follow all local, state and OSHA guidelines pertaining to COVID-19. If there is updated guidance from one of those jurisdictions that guidance will supersede this plan.

ADDITIONAL RESOURCES ►►

- [R&H Face Covering Policy \(Rev. 6\)](#)
- [OR-OSHA COVID-19 Webpage](#)

For more information visit:

RHCONST.COM/COVID-19